

Tess & the d'Urbervilles Privacy Notice

Introduction.

We value your privacy very highly. We seek to protect all the information you give to us. With that in mind, we comply with the Data Protection Act 2018 and the UK Data Protection Regulation in force from 1 January 2021.

This Privacy Notice sets out what we do in relation to privacy and the rights that you have in relation to your contact with us and any personal information you give to us.

Website

The Tess & the d'Urbervilles web site (tessdurbervilles.com) is owned by Tess Read who decides on its content.

The information we collect

We may collect and process the following data and personal information about you:

If you Subscribe, your email address.

Emails sent to the contact address provided through the "contact" button on the web site are received by Tess Read and shared, where necessary for action, with the Tess & d'Urbervilles administration team.

If you contact us, we may keep a record of your email address and any correspondence that arises.

We may ask you to complete surveys that we use for research purposes, although you do not have to respond.

How we use the information

We will use personal information that you give us lawfully, fairly and in a transparent manner and only for proper, necessary and legitimate purposes in connection with rehearsals and events in which we take part.

We do not share any of your personal information with any other organisations.

We may use your personal information to provide you with information about activities which you have requested and information which we feel may be of interest to you about our activities.

Accuracy, Inaccuracy, Erasure and Unsubscribing

Every email we send to people on the general mailing list contains a link to enable them to unsubscribe or to change details.

We will use our best endeavours to see that the personal information we collect will be accurate and kept up to date. Where we know it to be inaccurate, we will correct it (if we have the correct information). You can tell us of any inaccuracy (and give us the correct information) in relation to your personal data [by email](#) and we will ensure that it is corrected. You can also request, [by email](#), that personal information we hold be erased. In each case, we will take action without unreasonable delay.

Access request

You are entitled to ask us to provide you with a copy of any personal information we hold by requesting it [by email](#) including sufficient detail that we can understand who you are and what you are requesting. On receipt of that request, we will, unless the request is manifestly unfounded or excessive, respond within one month giving you the personal information you have requested.

Period of storage of personal information

We will store personal information for the following periods:

General mailing list: until you unsubscribe from the list or advise us that you wish your personal information to be erased or the email address that you gave to us no longer works. This is to maintain our contact with you to give you information about our activities.

Security of personal information

We store personal data with appropriate security to protect it as best we can from unauthorised or unlawful processing or loss, destruction or damage.

Changes to this privacy statement

We reserve the right to amend this privacy statement in the future. Any changes we make to this Privacy Notice will be posted on our web site and, where appropriate, notified to you by email.

Questions

If you have any questions about this Statement, please contact us [by email](#).

